



INTEROFFICE MEMORANDUM

Minutes

Roadway Agreement Committee
Public Works Main Conference Room
October 2, 2019

Members Present: Jon Weiss – Planning, Environmental & Development Services Dept. (Chair)
Diana Almodovar – Development Engineering Division (Vice-Chair)
Ghulam Qadir – Engineering Division
Humberto Castellero – Traffic Engineering Division
Jeffrey Sponenburg – Real Estate Management Division
Eric Raasch – Planning Division

County Staff Present: Roberta Alfonso – County Attorney’s Office
Stephanie Stone – County Attorney’s Office
Jennifer Cummings – Public Works Engineering Division
Yahaira Gines-Rios – Public Works Engineering Division
Nannette Chiesa – Transportation Planning Division
Tammilea Chami – Transportation Planning Division

Mr. Weiss called the meeting to order at 9:04 a.m.

Public Comment

Mr. Weiss inquired as to Public Comment - no members of the public wished to speak.

Approval of Minutes

The Committee reviewed the minutes from the February 19, 2020 Roadway Agreement Committee (RAC) Meeting.

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- Line 62 delete the “s” from “ramps” and add “right-of-way” after “ramp”
- Line 70 delete the first “the”
- Line 82 replace “Mr. Kent” with “Mr. Hipp”
- Line 100 replace “Mr. Kent” with “Mr. Hipp”

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- Line 109 replace “and” with “an” and delete “or”
- Line 139 delete the second “that” and add “is” after “this”
- Line 142 delete “of refunding; not re” and replace with “refunds”

Ms. Almodovar made a motion, with a second by Mr. Raasch, to approve the February 19, 2020 Roadway Agreement Committee Meeting Minutes with changes discussed. Motion carried unanimously.

The Committee reviewed the minutes for Tavistock from the February 27, 2020 Special Roadway Agreement Committee (RAC) Meeting.

Mr. Raasch made a motion, with a second by Mr. Weiss to approve the February 27, 2020 Special Coordination Meeting minutes as presented. Motion carried unanimously.

Activity Summary

- Ms. Chami informed the Committee that changes had been made to the Village F trip balance due to a sub-allocation of 36 trips from Village F to Meritage Homes. Also, Town Center West/Hamlin West trip balance decreased due to 788 trips being awarded for the fifty percent roadway construction completion of New Independence Parkway.
- Mr. Weiss advised that a 5th Amendment to the Village H Road Network Agreement may be submitted in the future. Owners would be requesting Segment 1 trips to be awarded sooner rather than later due to County delays in obtaining the necessary right-of-way. Mr. Weiss stated it was his understanding that Segments 2 through 4 are proceeding on pace.
 - Ms. Gines-Rio informed the Committee of an existing delay due to the applicants of Town Center and Village H not yet determining if the ultimate design of the signalization portion of the intersection of CR 545 and Schofield area is sufficient in order to move forward with the right-of-way.
 - Ms. Cummings informed the Committee that the applicants have not provided clearance from DE&P on the landfill, which would be required before Orange County purchases a landfill.

COMMITTEE DISCUSSION: Template Changes

- Mr. Weiss asked Ms. Alfonso if the template in front of the Committee was the current version or if changes were embedded within it.
 - Ms. Alfonso explained that she is attempting to create a global document and that numerous changes have been made to the existing template. Ms. Alfonso provided a clean version of the template since a redline would be difficult to read. Ms. Alfonso requested for the Committee Members to review and provide comments after they have had an opportunity to review the document.
 - Mr. Weiss requested that the Committee come back to this discussion after the next agenda item.

RAC CONSENT AGENDA ITEMS:

- None

RAC NON-CONSENT PROPORTIONATE SHARE ITEM:

Proportionate Share Agreement for Hamlin Reserve Medical Office Units 3, 4, and 6

Road Affected: Avalon Road / C.R. 545

Present: Mr. Jim Willard, Mr. Harkins

Previous RAC: None

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- Line 65 and 66 update the spelled out numerical dollar amount to match the parenthetical dollar amount
- Lines 76 and 77 update the spelled out numerical dollar amount to match the parenthetical dollar amount
- Update the name to NNOM1, LLC in the header

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- Line 99 change “Community” to “Planning”

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- Line 277 the “did/did not take oath” can be removed however, if it remains then make sure this information is complete

Mr. Qadir made a motion, with a second by Mr. Castellero, to approve the Proportionate Share Agreement for Hamlin Reserve Medical Office Units 3, 4, and 6 with the changes discussed today. Motion carried unanimously.

RAC AGENDA ITEMS:

- None

COMMITTEE DISCUSSION CONTINUED: Template Changes

- Mr. Weiss asked Ms. Alfonso how she would like to proceed going through the template today.
 - Ms. Alfonso stated she wanted everyone to review the template and send any comments via email. Ms. Alfonso mentioned that she has already reached out to some of the departments in regards to the bigger changes.
 - Mr. Weiss spoke to *Section 6 Covenants Running with the Land* being an issue with some of the recent agreements as it relates to requests of covenants to not include the single-family property owner. Mr. Weiss requested some standard language to be included within the template.

Mr. Weiss adjourned the meeting at 9:49 a.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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